Supervisor meeting minutes

Date: 01/10/2022 12:00

Meeting participants: Mireilla Bikanga Ada, Zsolt Takacs

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| Time | Subject |
| 12:00-12:15 | Go over design |
| 12:15-13:20 | Additional Feature: Highlight sentences that include topic words |
| 12:20-12:25 | Discuss multiple file upload feature |
| 12:25-12:27 | Revisit design parts that would require more specific information |
| 12:27-12:30 | Stick with web app version and add executable as a future plan |
| 12:30-12:32 | Discuss ethics form |
| 12:32-12:34 | Optional requirement refinement with google forms |

Overview of topics covered

* General feedback on initial design
  + Home page should be more captivating
  + About page should be solely about the product and related resources
  + File types and how the underlying script works should be clearly outlined clearly
* We agreed on a new feature that would allow the user to see the words of each topic highlighted in their files
* We agreed that for the minimum viable product uploading one file is enough, but multiple file upload at the same time is a high priority too.
* We agreed that for the scope of this project and for other practical reasons a web app would be the best, but an executable version of the app could be useful for future purposes and to bridge data protection issues.
* We discussed that introduction and debriefing materials for the user studies can wait until second semester when we start planning them.
* We agreed that the MoSCoW technique should be used for requirement gathering, where Mireilla will act as a customer.
* We discussed the possibility of using google forms to expand or refine requirements

Zsolt ToDo for next meeting:

* ~~Re-send ethics form in word format~~
* Continue background reading to understand key concepts and literature required for this project
* Continue evaluating existing products (Nvivo, Atlas.ti, LIWC)
* Update Figma prototype to show agreed design discussion
* Add the newly agreed features to the requirements document (multiple file upload, text highlight)
* Create and send agenda before next meeting on 18/10/2022